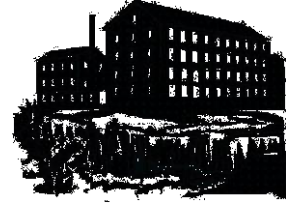


# VILLAGE OF VALATIE

## Building Department

P O Box 457, 3211 Church Street, Valatie, New York 12184  
[building@valatievillage.com](mailto:building@valatievillage.com) 518-758-1729



### TENANCY CERTIFICATE OF OCCUPANCY

IN ACCORDANCE WITH THE VILLAGE OF VALATIE LOCAL LAW # 1 OF 2014: TENANCY CERTIFICATE OF OCCUPANCY. I HEREBY REQUEST THE BUILDING DEPARTMENT VERIFY THAT THE RESIDENTIAL LIVING UNIT IDENTIFIED BELOW MAY BE RE-OCCUPIED.

DATE: \_\_\_\_\_

STREET ADDRESS OF RENTAL UNIT: \_\_\_\_\_

APARTMENT NUMBER \_\_\_\_\_ TENANT NAME \_\_\_\_\_

TAX MAP NUMBER: \_\_\_\_\_

OWNER \_\_\_\_\_ AGENT \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ MAILING ADDRESS \_\_\_\_\_

EMAIL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PHONE: \_\_\_\_\_ PHONE \_\_\_\_\_

### BUILDING DEPARTMENT FINDINGS

I HAVE CONDUCTED A VISUAL, NON-INVASIVE INSPECTION OF THE ABOVE PREMISES AND FOUND THE FOLLOWING:

\_\_\_\_ PREMISES MAY BE RE-OCCUPIED \_\_\_\_ DEFICIENCIES/HAZARD EXIST  
UNIT CANNOT BE OCCUPIED

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE: \_\_\_\_\_

Stephanie Caradine-Ruchel, CEO

RE-INSPECTION RESULTS: \_\_\_\_\_

DATE: \_\_\_\_\_

**INSPECTON FEE \$25.00 PER UNIT**  
**IF TENANT MOVES IN BEFORE INSPECTION, FEE IS \$200.00.**  
ONE (1) COPY TO LANDLORD AND ORIGINAL TO BE KEPT ON FILE AT VILLAGE OFFICE.