**VILLAGE OF VALATIE**

**PLANNING BOARD**

**PO BOX 457**

**VALATIE, NY 12184**

September 7, 2022, Minutes

**PRESENT AUDIENCE**

John Bryan, Chairman Matthew Carter

Diana Carter Jeff Pinkowski

Alicia Everett

Rob Fitzsimmons, Attorney

Lee Linderman

Meg Todisco

The Valatie Planning Board was called to order at 7pm. Roll call was then taken. Minutes from the July and January meetings were sent to members prior to the meeting via email. There were some minor corrections submitted by John Bryan on the July minutes. Clerk Ruchel questioned whether the January minutes were approved at a prior time. Motion was made to approve the July minutes by Diana Carter, seconded by Alicia Everett. All in favor, so carried. A motion to approve the January minutes was made by Diana Carter and again seconded by Alicia Everett. All in favor, so carried.

Mr. Bryan asked Mr. Pinkowski to give a brief update on the project for Lee Linderman since he was not at the prior meeting.

At the initial meeting, the board asked for approval from DOT for a curb cut, which Mr. Pinkowski submitted via email prior to this meeting. An easement and maintenance plan were requested. Rob Fitzsimmons stated that Andy Howard (attorney Mr. Pinkowski uses) has a standard easement and maintenance plan that he has approved for other projects. Mr. Pinkowski will obtain for the next meeting.

Mr. Bryan looked over new drawings submitted by Mr. Pinkowski. George Schmitt had asked for drawings of sediment and erosion at the prior meeting. The Clerk will obtain pdf’s and forward to George Schmitt. Mr. Bryan stated that the board would go ahead and schedule a hearing.

Lee Linderman asked about the gravel driveway and concerns about emergency equipment access and plowing snow. Mr. Pinkowski stated he would probably be the one plowing snow if need be. And it was discussed that fire and rescue equipment should be able to access with no problem.

A motion to accept the application on the basis that an erosion and sediment report be issued and schedule a public hearing was made by Diana Carter and seconded by Alicia Everett. All in favor, so carried. The hearing was scheduled for October 5th.

A motion was made to adjourn the meeting at approximately 7:20pm by Diana Carter, seconded by Lee Linderman. All in favor, so carried and adjourned.

Respectfully submitted,

Stephanie Caradine-Ruchel

Clerk to Planning and Zoning Boards

Code Enforcement/Building Inspector

Village of Valatie, State of New York

Submitted on October 5, 2022